

Volunteer Application

(with references)

United Way
of Yellowstone County



I. General Information

Date: _____

Applicant's Name: _____
Last First M.I.

Address: _____ City: _____ ST: _____ Zip: _____

Day Phone: _____ Age if under 18: _____ (Parent signature required if under 18)

Evening Phone: _____ E-mail: _____

II. Emergency Contact Information

1. Name: _____ Home Phone #: _____

Relationship: _____ Work Phone #: _____

2. Name: _____ Home Phone #: _____

Relationship: _____ Work Phone #: _____

III. Volunteering

If you are applying for a specific position, please specify: _____

Please state why you wish to be a volunteer with this organization. _____

How did you learn about the volunteer program(s) of the United Way of Yellowstone County?

☐ Newspaper/Radio/TV ☐ YouCanVolunteer.org
☐ Friend/Colleague/Family ☐ Staff at the United Way or Volunteer Center
☐ Group Presentation ☐ Other _____

Do you prefer ☐ short-term ☐ long-term ☐ special projects ☐ flexible

IV. Employment History

Current Employer: _____ Phone #: _____

Title or Job Description: _____

Start Date: ____/____ (mo/yr) End Date: ____/____ (mo/yr)

Describe types of previous employment: _____

V. Education, Skills and Interests

Name of School # of years Degrees Applicable Coursework

High School: _____

College: _____

Other: _____

Are you currently attending school? Yes No (circle one) What grade/level? _____

Please list any hobbies, interests, or special skills you feel will be beneficial to this position. _____

Please list and describe any community-based organizations you currently belong to or have belonged to in the past relevant to this position. _____

VI. References Request (Please fill out if not crossed out)

A release of information is included. Please provide the names and addresses of two non-family member references preferably those familiar with your work.

1. Name: _____ Relation: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip code: _____

Email: _____

2. Name: _____ Relation: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip code: _____

Email: _____

VII. Disclaimer

I, _____, certify that all answers on the application and any attachments are true and complete to the best of my knowledge. I also certify that I have not withheld any pertinent information. I hereby give my permission for United Way of Yellowstone County to verify any information included in this application and authorize the United Way of Yellowstone County to obtain information from the individuals above for the purpose of a personal reference if required for this position. I further agree to release and hold harmless the United Way of Yellowstone County, institutions and any references listed above and any law enforcement agency from all liability and any damage that may result from furnishing this information to you.

I understand that I may be asked to give a background check and other personal information needed depending on the volunteer position and will abide by the program's policies and procedures.

Signature: _____ Date: _____

PARENT or GUARDIAN SIGNATURE if applicant is a minor:

I understand that my signature indicates my approval of my child's participation as a volunteer with your organization.

Please print name: _____

Signature: _____ Date: _____

STAFF USE ONLY:

____ Application
____ References
____ Interview

____ Placement
____ Orientation
____ Copy of Photo ID

____ Background Check
____ Position Specific Training

Additional Comments: _____

