

United Way of Yellowstone County

UNITED WAY OF YELLOWSTONE COUNTY, INC.

FINANCIAL REPORT

June 30, 2022 and 2021



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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors United Way of Yellowstone County, Inc. Billings, Montana

Opinion

We have audited the accompanying financial statements of United Way of Yellowstone County, Inc. (a nonprofit organization), which comprise the statements of financial position as of June 30, 2022 and 2021, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of United Way of Yellowstone County, Inc. as of June 30, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of United Way of Yellowstone County, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about United Way of Yellowstone County, Inc. ability to continue as a going concern within one year after the date that the financial statements are available to be issued.



Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of United Way of Yellowstone County, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about United Way of Yellowstone County, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Anderson Zen Muchlen + Co, P.C.

Billings, Montana November 22, 2022

FINANCIAL STATEMENTS

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENTS OF FINANCIAL POSITION June 30, 2022 and 2021

		2022	<u>2021</u>		
ASSETS					
CURRENT ASSETS					
Cash and cash equivalents	\$	795,617	\$	780,092	
Pledges receivable, net of allowance for uncollectible					
pledges of \$30,000 and \$30,000, respectively		95,203		110,938	
Grants receivable		68,728		107,497	
Other receivables		4,625		-	
Refund receivable		114,112		-	
Prepaid expenses		24,428		24,718	
Total current assets		<u>1,102,713</u>		1,023,245	
OTHER ASSETS					
Endowment investments		1,827,234		2,047,035	
Cash surrender value of life insurance		21,868		21,027	
Total other assets		1,849,102		<u>2,068,062</u>	
PROPERTY AND EQUIPMENT					
Land		342,047		342,047	
Furniture and equipment		81,439		81,439	
Buildings and improvements		1,120,805		1,120,805	
		1,544,291		1,544,291	
Less - accumulated depreciation		<u>(351,544)</u>		(317,893)	
Net property and equipment	_	1,192,747		1,226,398	
Total assets	<u>\$</u>	<u>4,144,562</u>	<u>\$</u>	<u>4,317,705</u>	

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENTS OF FINANCIAL POSITION (CONTINUED) June 30, 2022 and 2021

		<u>2022</u>	<u>2021</u>		
LIABILITIES AND NET ASSETS					
CURRENT LIABILITIES					
Accounts payable	\$	33,311	\$	68,500	
Accrued expenses		82,458		51,205	
Deferred revenue		131,812		100,531	
Agency funds		18,926		21,518	
Refundable advance liability		-		119,510	
Current portion of long-term debt		49,976		46,838	
Current portion of capital lease		1,350		2,700	
Total current liabilities		317,833		410,802	
LONG-TERM LIABILITIES					
Planned gift liabilities		17,581		16,224	
Capital lease obligations, less current portion		-		1,350	
Long-term debt, less current portion		555,005		604,979	
Unamortized debt issuance costs		(7,875)		(8,625)	
Total long-term liabilities		564,711		613,928	
Total liabilities		882,544		<u>1,024,730</u>	
NET ASSETS					
Without donor restrictions:					
Undesignated		1,698,068		1,741,293	
Board designated		1,039,590		1,019,590	
With donor restrictions		524,360		532,092	
Total net assets		3,262,018		3,292,975	
Total liabilities and net assets	<u>\$</u> 4	4,144,562	<u>\$</u>	<u>4,317,705</u>	

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENT OF ACTIVITIES Year Ended June 30, 2022

	Without Donor Restrictions	With Donor Restrictions	Total	
REVENUES, GAINS, AND				
OTHER SUPPORT				
Campaign pledges for current year	\$ 639,426	\$ 1,000	\$ 640,426	
Grants	1,014,809	-	1,014,809	
CARE Academy income, net of tuition				
assistance of \$31,434	766,098	-	766,098	
Net investment income (loss)	(266,366)	-	(266,366)	
Gain on extinguishment of debt	119,510	-	119,510	
Endowment donations	-	16,643	16,643	
Other	662		662	
Total revenues and gains	2,274,139	17,643	2,291,782	
Net assets released from restrictions	25,375	(25,375)		
Total revenues, gains, and				
other support	2,299,514	(7,732)	2,291,782	
EXPENSES				
Program services:				
Community response	1,978,251	-	1,978,251	
Support services:				
Management and general	266,945	-	266,945	
Fundraising	77,543		77,543	
Total expenses	2,322,739		2,322,739	
Change in net assets	(23,225)	(7,732)	(30,957)	
Net assets, beginning of year	2,760,883	532,092	3,292,975	
Net assets, end of year	<u>\$ 2,737,658</u>	<u>\$ 524,360</u>	<u>\$ 3,262,018</u>	

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENT OF ACTIVITIES Year Ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES, GAINS, AND			
OTHER SUPPORT			
Campaign pledges for current year, net			
of donor designations of \$36,924	\$ 695,051	\$ 8,020	\$ 703,071
Grants	1,398,718	-	1,398,718
Administration fees	2,929	-	2,929
CARE Academy income, net of tuition			
assistance of \$35,546	579,328	-	579,328
Net investment income	400,860	-	400,860
Endowment donations	-	9,500	9,500
Other	1,500		1,500
Total revenues and gains	3,078,386	17,520	3,095,906
Net assets released from restrictions	2,805	(2,805)	
Total revenues, gains, and			
other support	3,081,191	14,715	3,095,906
EXPENSES			
Program services:			
Community response	2,107,740	-	2,107,740
Support services:	_,,		_,,
Management and general	256,659	-	256,659
Fundraising	140,371		140,371
Total expenses	2,504,770		2,504,770
Change in net assets	576,421	14,715	591,136
Net assets, beginning of year	2,184,462	517,377	2,701,839
Net assets, end of year	<u>\$_2,760,883</u>	<u>\$ 532,092</u>	<u>\$ 3,292,975</u>

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENT OF FUNCTIONAL EXPENSES Year Ended June 30, 2022

		gram vices			Support S	Sonvico	.			
	361	VICES			Support S			ipport		
	Com	munity	Manager	nont				rvices		
		onse	and Ger		Fundrai	sing		Fotal		Total
Agency allocations	\$ 2	47,501	\$	_	\$	-	\$	-	\$	247,501
Bank service charges	+ -	16,701	Ŧ	755	Ŧ	377		1,132		17,833
Best Beginnings		2,990		_		-		, -		2,990
Board expense		1,200	1	,927		-		1,927		3,127
CARE expense	1	01,838		698		-		698		102,536
Communications		48	1	,601	1	,598		3,199		3,247
Community resource center		11,754		-		-		-		11,754
Community Solution Emergency		30,140		-		-		-		30,140
Continuum of Care		60,762		-		-		-		460,762
Dues and subscriptions		282	1	,658	1	,393		3,051		3,333
EFSP expense		39,033		-		-		-		39,033
Early Childhood		17,300		-		-		-		17,300
Employee benefits	1	20,298	32	,563	5	5,035		37,598		157,896
Fees		2,147		46		410		456		2,603
Graduation Matters		11,577		-		-		-		11,577
Insurance		9,517	2	,719	1	,359		4,078		13,595
Interest expense		14,999		,285		2,143		6,428		21,427
Janitorial		19,369		,534		2,767		8,301		27,670
Legal and accounting		18,401		,076		,538		7,614		26,015
Maintenance		2,830		808		404		1,212		4,042
Mileage		634		640		41		681		1,315
Montana 211		17,920		-	3	3,421		3,421		21,341
Payroll expenses	6	59,764	151	,499		,965		176,464		836,228
Postage		764		369		,505		1,874		2,638
Software and computer maintenance		20,125	20	,837		,709		22,546		42,671
Substance Abuse Connect Coalition		98,331		_		-		-		98,331
Supplies		4,166	9	,128		738		9,866		14,032
Telephone		2,316		,668		331		1,999		4,315
Training and development		807		,353	1	,979		14,332		15,139
Uncollectible pledges		-		_		,440		18,440		18,440
Utilities		10,420	2	,976		,489		4,465		14,885
UW of America dues		10,760		,075		,537		4,612		15,372
Total expenses before depreciation	1,9	54,694		,215		,179		334,394		2,289,088
Depreciation		23,557		,730		,364	_	10,094	_	33,651
Total expenses		78,251		.945		.543	\$	344,488	\$	2,322,739

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENT OF FUNCTIONAL EXPENSES Year Ended June 30, 2021

	Program				
	Services		Support Service		
	a			Support	
	Community	Management		Services	
	Response	and General	Fundraising	Total	Total
Agency allocations	\$ 284,750	\$ 2,000	\$ 2,000	\$ 4,000	\$ 288,750
Bank service charges	10,434	2,669	1,382	4,051	14,485
Best Beginnings	14,664	1,000	-	1,000	15,664
Board expense	-	2,870	-	2,870	2,870
CARE expense	36,373	2,000	-	2,000	38,373
Communications	76	11,221	7,133	18,354	18,430
Community resource center	9,809	-	-	-	9,809
Community Solution Emergency	7,650	200	-	200	7,850
Continuum of Care	384,889	2,000	-	2,000	386,889
Department of Commerce Riverstone	11,368	500	-	500	11,868
Discover Zone	514	-	-	-	514
Dues and subscriptions	428	1,584	989	2,573	3,001
EFSP expense	91,422	2,000	-	2,000	93,422
Early Childhood	19,637	2,000	-	2,000	21,637
Employee benefits	109,228	28,472	12,776	41,248	150,476
Fees	300	4,501	-	4,501	4,801
Financial Stability	5,196	-	-	-	5,196
Graduation Matters	439	-	-	-	439
Insurance	5,990	1,887	856	2,743	8,733
Interest expense	17,285	4,938	2,469	7,407	24,692
Janitorial	16,188	4,625	2,313	6,938	23,126
Legal and accounting	12,758	3,645	1,823	5,468	18,226
Maintenance	7,270	2,077	1,039	3,116	10,386
Mileage	48	468	319	787	835
Montana 211	47,380	2,000	-	2,000	49,380
Payroll expenses	596,662	152,000	46,989	198,989	795,651
Postage	840	495	1,617	2,112	2,952
Software and computer maintenance	13,091	3,740	1,870	5,610	18,701
Substance Abuse Connect Coalition	341,875	2,000	-	2,000	343,875
Supplies	2,600	3,296	1,093	4,389	6,989
Telephone	7,008	901	450	1,351	8,359
Training and development	3,819	1,439	110	1,549	5,368
Uncollectible pledges		-	45,228	45,228	45,228
Utilities	10,990	3,140	1,570	4,710	15,700
UW of America dues	13,152	3,758	1,879	5,637	18,789
Youth volunteer corps	976	-,	,		976
Total expenses before depreciation	2,085,109	253,426	133,905	387,331	2,472,440
Depreciation	22,631	3,233	6,466	9,699	32,330
Total expenses	<u>\$ 2,107,740</u>	\$ 256,659	<u>\$ 140,371</u>	\$ 397,030	<u>\$ 2,504,770</u>
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The Notes to Financial Statements are an integral part of this statement.

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENTS OF CASH FLOWS Years Ended June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (30,957)	\$ 591,136
Adjustments to reconcile change in net assets to		
net cash flows from operating activities:		
Depreciation	33,651	32,330
Amortization of debt issuance costs	750	750
Net realized (gain) on investments reinvested		
for long-term purposes	(20,988)	(87,825)
Net unrealized (gain) loss on investments	316,355	(288,891)
Contributions restricted for long-term purposes	(16,643)	(9,500)
Change in value of planned gift agreements	1,357	500
Change in cash surrender value of life insurance	(841)	(809)
Changes in operating assets and liabilities:		
Pledge receivable	15,735	67,181
Grants receivable	38,769	(17,273)
Other receivables	(4,625)	2,222
Refund receivable	(114,112)	-
Prepaid expenses	290	(3,389)
Accounts payable	(35,189)	(2,570)
Accrued expenses	31,253	1,197
Refund advanced liability	(119,510)	-
Deferred revenue	31,281	(107,880)
Agency funds	 <u>(2,592)</u>	 (9,500)
Net cash flows from operating activities	 123,984	 167,679
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of investments	(116,885)	(464,262)
Proceeds from sale of investments	 <u>41,319</u>	 383,832
Net cash flows from investing activities	 (75,566)	 (80,430)

UNITED WAY OF YELLOWSTONE COUNTY, INC. STATEMENTS OF CASH FLOWS (CONTINUED) Years Ended June 30, 2022 and 2021

	<u>2022</u>	<u>2021</u>
CASH FLOWS FROM FINANCING ACTIVITIES		
Capital lease repayments	(2,700)	(2,700)
Principal payments on long-term debt	(46,836)	(45,205)
Proceeds from new planned gift agreements	16,643	9,500
Net cash flows from financing activities	(32,893)	(38,405)
Net change in cash and cash equivalents	15,525	48,844
Cash and cash equivalents, beginning of year	780,092	731,248
Cash and cash equivalents, end of year	<u>\$ 795,617</u>	<u>\$ 780,092</u>
SUPPLEMENTAL CASH FLOWS INFORMATION Cash paid during the year for interest	<u>\$22,378</u>	<u>\$ 25,650</u>

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES

Nature of Operations

United Way of Yellowstone County, Inc. (the Organization) is a nonprofit organization formed for the purpose of achieving significant community impact by developing strategies, building partnerships, and investing in programs, all of which are supported through annual fundraising campaigns, as well as through competitive private, state, and federal grants and contracts. The Organization improves community conditions for children, youth, individuals, families and senior citizens.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (GAAP), as codified by the Financial Accounting Standards Board (FASB).

Classification of Net Assets

The Organization reports gifts of cash and other assets as restricted support if they are received with donor imposed stipulations that may or will be met either by the actions of the Organization or the passage of time. Accordingly, net assets of the Organization and changes therein are classified and reported as follows:

Net assets without donor restrictions: Net assets available for use in general operations and not subject to donor restrictions. The governing board has designated, from net assets without donor restrictions, net assets for a board-designated endowment, as well as other purposes described in Note 16.

Net assets with donor restrictions: Net assets subject to donor-imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenues are reported as increases in net assets without donor restrictions unless the use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on investments and other assets and liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation. Expirations of net assets with donor restrictions (i.e. the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between applicable classes of net assets.

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Taxes

The Organization is organized as a nonprofit corporation in the state of Montana and is exempt from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC).

Estimates

The preparation of the financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

The Organization considers all highly liquid investments purchased with an original maturity of three months or less to be cash equivalents. The Organization's cash is deposited in accounts in which FDIC coverage is limited to \$250,000 per account holder. At June 30, 2022, the bank balances of these deposits exceeded federally insured limits by \$237,865.

Promises to Give

Contributions are recognized when the donor makes a promise to give to the Organization, that is, in substance, unconditional. All promises to give are expected to be collected within one year. Support that is restricted by the donor is reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. All other donor-imposed support is reported as an increase in net assets with donor restrictions depending on the nature of the restriction. When a restriction expires, net assets with donor restrictions are reclassified to net assets without donor restrictions.

Allowance Method Used to Record Uncollectible Pledges

The Organization uses the allowance method for uncollectible pledges receivable. The Organization's estimate is based on historical collection experience and a review of the current status of accounts receivable. It is reasonably possible that the Organization's estimate of the allowance for doubtful accounts will change. Pledges receivable are presented net of an allowance for doubtful accounts of \$30,000 at June 30, 2022 and 2021, respectively.

Investments and Net Investment Income

Investments in equity securities with readily determinable fair values and all investments in debt securities are measured at fair value. Net investment income or loss, including realized and unrealized gains and losses on investments, interest, and dividends, less investment expenses, is included in the change in net assets without donor restrictions unless the income or loss is restricted by a donor.

Investment securities are exposed to various risks, such as interest rate, credit and market risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near-term and that such changes could materially affect the investment balances and the amounts reported in the Statements of Financial Position.

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fair Value Measurements

The Organization has determined the fair value of its marketable securities through the application of the accounting standard for fair value measurements. This standard establishes a fair value hierarchy that prioritizes inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted observable quoted prices in active markets for identical assets (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). At June 30, 2022 and 2021, there were no Level 3 investments. The three levels of the fair value hierarchy are described below:

- Level 1 Quoted market prices available through public exchange venues for identical assets or liabilities.
- Level 2 Inputs other than Level 1 that are observable, either directly or indirectly, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities.
- Level 3 Unobservable inputs for the asset or liability due to little or no market activity at the measurement date.

Following is a description of the valuation methodologies used for investments measured at fair value. There have been no changes in the methodologies used at June 30, 2022.

Fixed income securities:	Valued at the daily closing price as reported by the fund. These funds are required to publish their daily net asset value (NAV). The funds held by the Organization are deemed to be actively traded.
Equity securities:	Valued at the closing price reported on the active market on which the individual securities are traded.
Complementary strategies:	Valued at the daily closing price as reported by the fund. These funds are required to publish their daily net asset value (NAV). The funds held by the Organization are deemed to be actively traded.
Real asset securities:	Valued at the daily closing price as reported by the fund. These funds are required to publish their daily net asset value (NAV). The funds held by the Organization are deemed to be actively traded.

Property and Equipment

Property and equipment acquisitions with an original cost of at least \$2,500 are recorded at cost. Donated property and equipment are reported as without donor restriction unless the donor has restricted the donated asset to a specific purpose. Depreciation is provided over the estimated useful lives of assets (generally 5 - 40 years) and is computed using the straight-line method.

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Allocations Payable

Allocations payable represent amounts approved by the Board of Directors payable to United Way agencies. As of June 30, 2022, the Organization has paid all allocations approved by the Board of Directors.

Contribution Revenue

Annual campaigns are conducted to raise support for the Organization's community response programs. Pledges, less an allowance for uncollectible amounts, are recorded as receivables in the year they are made. All contributions are considered without donor restriction unless specifically restricted by the donor as to time or purpose. The Organization acts as an agent of the donor when contributions are directed by the donor and are to be distributed to a specific third-party beneficiary. These contributions received and subsequently remitted to third parties are reflected in campaign results on the Statements of Activities but are not treated as contribution revenue. Assets received for which the condition has not been satisfied are recorded as a refundable advance liability.

The Organization administers other campaigns for local employers. Under the agreements, the employers run campaigns, collect the pledges and make payments to the Organization for quarterly distribution to the agencies designated by the employee. The Organization collects administration fees for administering the other campaigns. The Organization is acting as an agent administering the other campaigns and, therefore, contributions received and subsequently remitted to other agencies are not included in the Statements of Activities.

Grant Revenue

The Organization's grant awards are contributions, which are evaluated for conditions and recognized as revenue when conditions in the award are satisfied. Unconditional awards are recognized as revenue when the award is received. Amounts received in which conditions have not been met are reported as a deferred revenue.

CARE Academy Revenue

The CARE Academy is an out-of-school time program available to elementary school-age children who are currently enrolled as students in participating schools in Yellowstone County. Consequently, the Organization's revenue and cash flows are affected by economic fluctuations within that region. CARE Academy tuition is comprised of an exchange element based on the value of the benefits provided. The Organization recognizes tuition revenue in the period in which the services are rendered, and the Organization satisfies its performance obligations. Any portion of tuition deemed to be earned in future periods is deferred until earned.

Advertising

Advertising costs are expensed as incurred. Advertising expenses totaled \$372 and \$1,515 and are included in communication expense on the Statements of Functional Expenses at June 30, 2022 and 2021, respectively.

NOTE 1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Donated Services, Materials and Facilities

Many individuals volunteer their time and perform a variety of tasks that assist the Organization. The value of these contributed services does not meet the requirements for recognition in the financial statements and have not been recorded.

Functional Allocation of Expenses

The Organization's management allocates expenses by function between program and supporting service classifications based upon estimated levels of functional time and effort.

Subsequent Events

Management has evaluated subsequent events through November 22, 2022, the date which the financial statements were available for issue.

NOTE 2. LIQUIDITY AND AVAILABILITY OF FINANCIAL RESOURCES

Financial assets available for general expenditure include only those without donor or other restrictions limiting their use within one year of the balance sheet date. The following reflects the Organization's financial assets as of June 30, 2022 and 2021, net of amounts not available for general use within one year of the Statement of Financial Position date due to contractual or donor-imposed restrictions.

		<u>2022</u>		<u>2021</u>
Financial assets:				
Cash and cash equivalents	\$	795,617	\$	780,092
Pledges receivable, net of allowance		95,203		110,938
Grants receivable		68,728		107,497
Other receivables		118,737		-
Endowment investments		1,827,234		2,047,035
Total financial assets		2,905,519		3,045,562
Less - financial assets unavailable for general expenditure				
Grant funds received in advance included in cash and cash equivalents		131,004		(99,476)
Funds for emergency food and shelter included in cash and cash equivalents		(3,718)		(14,347)
Agency funds		(18,926)		(21,518)
Board-designated funds	((1,039,590)	(1,019,590)
Donor-restricted funds		(524,360)		(532,092)
Total financial assets unavailable for general expenditure	_((1,455,590)	_(<u>1,687,023)</u>
Financial assets available to meet cash needs for				
general expenditures within one year	<u>\$</u>	<u>1,449,929</u>	<u>\$</u>	<u>1,358,539</u>

NOTE 2. LIQUIDITY AND AVAILABILITY OF FINANCIAL RESOURCES (CONTINUED)

The Organization does not have a formal liquidity policy, but has adopted some guidelines around the use of endowment funds for current operations, deferred grant revenue, and special projects or programs as determined by the Board of Directors. Principal contributions to the endowment fund have been set aside by the Board of Directors as perpetual investments. Income from the investments may be used for any purposes the Organization chooses. The Organization may receive grant funds, but may not have expended them for the purposes of the grant at the end of the fiscal year. These funds are held until the work for the grant has been completed. The Organization may draw upon board-designated funds in the event of an unanticipated liquidity need with prior board approval.

NOTE 3. CASH AND CASH EQUIVALENTS

Cash and cash equivalents at June 30, 2022 and 2021, are as follows:

	<u>2022</u>			<u>2021</u>		
General operating deposits	\$	157,176	\$	251,800		
Emergency Food and Shelter Fund deposits		3,718		14,347		
General operating funds		226,180		105,961		
General operating certificates of deposit		309,605		279,566		
Investment money market fund		98,938		128,418		
Total cash and cash equivalents	<u>\$</u>	795,617	<u>\$</u>	780,092		

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NOTE 4. INVESTMENTS

Investments at June 30, 2022 and 2021, are as follows:

	Fair Value of Assets as of June 30, 2022								
	Level 1	Level 2	Level 2 Level 3						
Fixed income securities	\$ 645,632	\$-	\$-	\$ 645,632					
Equity securities	1,049,316	-	-	1,049,316					
Complementary strategies	73,985	-	-	73,985					
Real asset securities	58,301			58,301					
Total endowment investments	<u>\$1,827,234</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$1,827,234</u>					

NOTE 4. INVESTMENTS (CONTINUED)

	Fair Value of Assets as of June 30, 2021								
	Level 1	Level 2		Level 3	Total				
Fixed income securities	\$ 617,079	\$	-	\$-	\$ 617,079				
Equity securities	1,242,689		-	-	1,242,689				
Complementary strategies	104,569		-	-	104,569				
Real asset securities	82,698		-		82,698				
Total endowment investments	<u>\$2.047.035</u>	\$	_	<u>\$ -</u>	<u>\$2,047,035</u>				

Net investment income (loss) is summarized as follows:

	<u>2022</u>			<u>2021</u>
Without donor restriction:				
Interest income on cash and cash equivalents	\$	914	\$	1,625
Investment interest and dividends		49,015		41,720
Net realized gains		21,253		87,825
Net unrealized gains (losses)	(;	<u>316,355)</u>		288,891
Total investment income (loss)	(2	245,173)		420,061
Less - investment expenses		(21,193)		(19,201)
Net investment income (loss)	<u>\$ (</u>	<u>266,366)</u>	<u>\$</u>	400,860

NOTE 5. CASH SURRENDER VALUE OF LIFE INSURANCE

In November 2001, the Organization received a single premium whole life insurance policy from a donor. Under the terms of the insurance, the Organization receives the cash surrender value if the policy is terminated, and, upon death of the insured, receives a guaranteed death benefit. The cash surrender value of the life insurance is \$21,868 and \$21,027 as of June 30, 2022 and 2021, respectively.

NOTE 6. ACCRUED VACATION PAYABLE

Employees of the Organization are entitled to paid vacation, depending on length of service and other factors. Accrued but unused vacation leave in the amounts of \$29,260 and \$27,327 are included in accrued expenses on the Statements of Financial Position at June 30, 2022 and 2021, respectively.

NOTE 7. AGENCY FUNDS

The Organization acts as an agent for various organizations or projects where funds are to be distributed only for the benefit of, and upon the instructions of those organizations or projects. The Agency Funds consist of cash and cash equivalents and pledges receivable of \$18,926 and \$21,518 as of June 30, 2022 and 2021, respectively.

NOTE 8. LONG TERM DEBT

Long-term debt consists of the following:

	<u>2022</u>	<u>2021</u>	
Note payable to Wells Fargo at 3.5%; monthly payments in the amount of			
\$5,768 including interest; matures December 15, 2032; secured by building	\$ 604,981	\$ 651,817	
Less - current maturities	(49,976)	(46,838)	
Less - unamortized loan fees	 <u>(7,875)</u>	 <u>(8,625)</u>	
	\$ 547.130	\$ 596.354	

The proceeds from the note payable were used to repay a bridge loan of \$975,000 and \$15,000 in origination and closing fees, respectively. These fees were capitalized immediately and amortized over the 20-year life of the note payable. The Organization incurred amortization expense of \$750 during the years ended June 30, 2022 and 2021, respectively, and is included in interest expense in the Statements of Functional Expenses.

Maturities on long-term debt at June 30 are as follows:

Year Ending June 30,	Principal Payments
2023	\$ 49,976
2024	50,151
2025	52,011
2026	53,887
2027	55,831
Thereafter	343,125
	<u>\$ 604,981</u>

NOTE 9. CAPITAL LEASE

In December 2017, the Organization acquired equipment with a cost basis of \$13,500 under the provisions of a capital lease. For financial reporting purposes, minimum lease payments related to the equipment have been capitalized and are included in equipment on the Statements of Financial Position. Capital lease obligations at June 30 is as follows:

	Minimum
	Lease
<u>Year Ending June 30,</u>	Payments
2023	<u>\$ </u>

NOTE 10. REFUNDABLE ADVANCE LIABILITY

The Organization had a refundable advance liability of \$-0- and \$119,510 as of June 30, 2022 and 2021, respectively. This amount resulted from the receipt of the Paycheck Protection Program (PPP) loan granted by the Small Business Administration under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). PPP loans are considered conditional, with a right-of-return in the form of an obligation to be repaid if a barrier to entitlement is not met. The barrier is that PPP loan funds must be used to maintain compensation costs and employee headcount, and other qualifying expenses (mortgage, interest, rent, and utilities) incurred during a covered period of either 8 of 24 weeks following receipt of the funds. Consequently, the Organization has determined that this is a conditional grant award and have applied the policy as described in Note 1, which says that conditional contributions and grants shall be reported as a refundable advance liability until the conditions are substantially met.

Should the lending institution choose not to forgive the refundable advance, it bears interest at 1% and is repayable in principal and interest payments every month over a maximum of two years with a ten-month deferral after the end of the covered period.

Subsequent to year-end, the Organization was notified that \$119,510 in eligible expenditures for payroll and other expenses described in the CARES Act had been forgiven.

NOTE 11. ANNUITY OBLIGATION

The Organization receives charitable donations for annuities from donors with a provision that a fixed income be paid to the donor and/or the named beneficiary for life. The annuity obligation represents the present value of payments to be made over the life expectancies of the annuitant and/or their named beneficiaries based on Internal Revenue Service (IRC) annuity tables. The contributions received and the related obligations are restricted in perpetuity until the death of the annuitant and/or their named beneficiary at which time the remaining assets remain restricted or the donor restriction is removed based upon the terms of the original annuity agreement. The recorded obligation is recognized as income at the time of death. On an annual basis, the Organization revaluates the liability related to the required distributions to the designated beneficiaries based on actuarial assumptions. Activity under charitable agreements during 2022 and 2021 is as follows:

	Charitable <u>Gift Annuities</u>			
Estimated present value of liability July 1, 2020 Additions to annuity liability	\$	15,724 <u>500</u>		
Estimated present value of liability July 1, 2021		16,224		
Additions to annuity liability		1,357		
Estimated present value of liability July 1, 2022	<u>\$</u>	17,581		

NOTE 12. PENSION PLAN

The Organization has a 403(b) Plan covering all full-time and part-time employees who have performed services for the Organization in at least one year of the immediately preceding five years and does not include employees whose total compensation during the year is less than the amount specified in the Internal Revenue Code (IRC). The Organization contributes an amount equal to 5% of the annual compensation plus matches employees' contributions up to 5% of annual compensation. Pension plan contributions totaled \$47,298 and \$47,823 for the years ended June 30, 2022 and 2021, respectively.

NOTE 13. RISKS AND UNCERTAINTIES

As a result of economic uncertainty and volatility in financial markets, various investment securities held by the Organization have incurred significant declines in fair value since June 30, 2022. The markets continue to evolve rapidly, and management is not able at this time to estimate the full impact on the financial statements.

NOTE 14. ENDOWMENT FUNDS

The Organization's endowment fund (the Endowment) consists of gifts by individual donors who desire to make substantial long-term gifts to the community and to develop new and significant source of revenue for the Organization. The endowment also includes certain net assets without donor restrictions that have been designated for endowment by the Board of Directors.

Interpretation of Relevant Law

The Board of Directors of the Organization has interpreted the Montana Uniform Prudent Management of Institutional Funds Act (MUPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. At June 30, 2022 and 2021, there were no such donor stipulations. As a result of this interpretation, the Organization retains in perpetuity the original value of the gift.

Income from the investment of these gifts may be used to (i) stabilize program funding during period of below normal average campaigns; (ii) fund special projects and grants in the community; (iii) ensure long-term growth; (iv) enhance the Organization's ability to meet changing community needs in both the short and long-term; and, (v) support the administrative expenses of the Organization as deemed appropriate.

Investment Policy and Objectives

The Organization has adopted an overall investment objective for the assets of growth and income. This is a total return approach to managing the assets, emphasizing on both current income and growth in principal. The Organization monitors the performance on an annual basis. Performance is reported in terms of rate of return and changes in dollar value. The returns are compared to the appropriate market indexes for the most recent quarter and for annual and cumulative prior time periods. The Endowment's asset allocation is also reported on an annual basis.

It is desired that the Endowment produce a level of return higher than the market as represented by a benchmark index or mix of indexes reflective of the objectives and risk tolerance. This primary benchmark or policy index is to be constructed as follows: 60% Standard & Poor's 500 Stock Index, 35% BarCap US Govt/Credit Intermediate Bond Index and 5% 90-day Treasury Bills. The secondary benchmark is to be constructed as follows: 25% Standard and Poor's 500, 5% Russell Mipcap Index, 5% Russell 2000 Index, 15% EAFE Index, 5% NAREIT Equity Index, 7% HFRX Global Hedge Fund Index, 35% BarCap US Govt/Credit Intermediate Bond Index, and 3% 90-day Treasury Bills. The account is desired to exceed the arithmetic mean of these benchmarks on a risk-adjusted basis over a five-year rolling time period.

The Organization is comfortable with a moderate risk strategy. This is a goal of relatively more stable returns over the longer term, with a reduced potential of negative returns in any given year. Specifically, the risk level of the portfolio as measured by volatility (standard deviation) should be similar to the volatility of the underlying comparative benchmarks.

NOTE 14. ENDOWMENT FUNDS (CONTINUED)

Funds with Deficiencies

From time-to-time, the fair value of assets associated with the donor-restricted endowment fund may fall below the level that the donor or MUPMIFA requires the Organization to retain as a fund of perpetual duration. There were no deficiencies of this nature reported in net assets without donor restrictions as of June 30, 2022 and 2021.

Spending Policy

The Endowment is governed by the Organization's Gift Acceptance and Endowment Disbursement Guidelines. Unless otherwise directed by the donor as a result of conditions contained within the gift, or upon arrival of the Board of Directors for emergency situations, there shall be no disbursement of invested assets, principal or interest that would decrease the invested assets below a balance of \$1,000,000.

Distributions are limited to 10% of the market value of the invested assets as of the prior calendar year-end, subject to the initial restriction of the \$1,000,000 balance. The amount of disbursement is determined annually by the Board of Directors during the budgeting process. The Organization may also elect to take no distributions in any given year.

To the extent that the amount be distributed has been determined and that all donor directives have been met, said amounts may be distributed at the discretion of the Board of Directors. In general; however, these funds will be utilized to stabilize program funding during periods of below normal annual campaigns, for special purpose program grants, for special purpose programs and activities, and to support the administrative activities of the Organization.

Composition of Endowment Fund

The composition of the assets in the Endowment is included in Note 4, as there are funds invested in addition to the donor-restricted and board-designated endowment funds. Unless otherwise stated by the donor, earnings on donor-restricted endowment funds are available for general use and have been presented on the Statements of Financial Position and Statements of Activities without donor restrictions.

NOTE 14. ENDOWMENT FUNDS (CONTINUED)

Composition of Endowment Fund (Continued)

Composition of and changes in endowment net assets for the years ended June 30, were as follows:

	Without Don	or Restriction		
		Board	With Donor	
	General	Designated	Restriction	Total
Endowments at July 1, 2020	\$ 973,977	\$ 123,537	\$ 492,375	\$ 1,589,889
Contributions	62,116	-	10,000	72,116
Additions	392,646	-	-	392,646
Sales of investments	(383,832)	-	-	(383,832)
Net appreciation, realized and unrealized	376,716	-	-	376,716
Change in value of split interest agreements			(500)	(500)
Endowments at June 30, 2021	1,421,623	123,537	501,875	2,047,035
Contributions	-	-	18,000	18,000
Additions	99,977	-	-	99,977
Sales of investments	(41,319)	-	-	(41,319)
Net depreciation, realized and unrealized	(295,102)	-	-	(295,102)
Change in value of split interest agreements			(1,357)	(1,357)
Endowments at June 30, 2022	<u>\$ 1,185,179</u>	<u>\$ 123,537</u>	<u>\$ 518,518</u>	<u>\$ 1,827,234</u>

NOTE 15. NET ASSETS WITH DONOR RESTRICTIONS

The main source of net assets with donor restrictions are associated with the Diversion Fund. Currently, Diversion conversations occur at all Front Door organizations, both advertised and non-advertised. Most successful diversions in Billings have come from those agencies that have access to undesignated funds available to spend. This pilot project will provide flexible funds to any Billings Coordinated Entry System Front Door Agency who is using the diversion approach with families and individuals. Access to the flexible fund will strengthen opportunities for more service providers to start diversion conversations and use of the resources needed to connect people to permanent housing outcomes. The Billings Continuum of Care Diversion Fund Subcommittee has established system wide guidelines related to eligibility, reporting, and funding. Requests for the Centralized Diversion Fund are submitted via the Homeless Management Information System and reviewed and paid by the United Way of Yellowstone County, the fiscal agent for diversion funds.

Flexible financial assistance is available for households who identify it as a need for resolving their housing crisis through diversion conversations. When financial assistance is necessary to obtain safe housing, diversion funds can be used in a variety of ways provided they directly result in a housing solution, whether permanent or temporary. The most common types of financial assistance for families were security deposit, one-time rent payment, and rental application fees.

NOTE 15. NET ASSETS WITH DONOR RESTRICTIONS (CONTINUED)

Common uses of diversion financial assistance funds may include, but are not limited to:

- Move-in costs, including deposit and first month's rent, moving supplies, the cost of a moving truck and storage;
- Rental application fees, and payments for background and credit checks;
- Fees for securing identification documents, birth certificates, and social security cards;
- Transportation, including bus tickets for both local transport and to facilitating relocation to verifiable, safe housing out-of-the-area;
- Previous housing debt/rental arrears if resolving with facilitate an immediate housing placement;
- Utility deposits and arrears needed to secure housing; and
- Certifications or license fees related to school or employment.

Donor restricted contributions also include those for Graduation Matters and Literacy programs.

Net assets with donor restrictions are restricted for the following purposes or periods:

	<u>2022</u>		<u>2021</u>	
Donor-restricted endowment funds to be held in perpetuity	\$ 518,518	\$	501,875	
Campaign contributions restricted for purpose	 5,842		30,217	
Total net assets with donor restrictions	\$ 524,360	<u>\$</u>	532,092	

NOTE 16. BOARD DESIGNATED NET ASSETS

The Board of Directors designated certain funds for special purposes.

- a) Board-Designated Endowment is the principal of non-restricted gifts in the form of cash, bequests or stock.
- b) Board-Designated General represents funds to be used to stabilize program funding during periods of below normal campaigns, for special purpose program grants, for special purpose United Way of Yellowstone County programs and activities, and to support the administrative activities of the Organization.
- c) Board-Designated Building Fund represents income generated from leasing of office space in the United Way building. The income will be used to pay for future building maintenance costs. In addition, the Board designated a portion of the endowment included in net assets without donor restriction to be used for building maintenance.
- d) Board-Designated Capital Improvement represents funds set aside to be used for building and other capital improvements.

NOTE 16. BOARD DESIGNATED NET ASSETS (CONTINUED)

Amounts for the following purposes have been designated as of June 30:

	Fn	dowment	(General Building Fund		Capital Improvement		De	Total esignated	
Board-designated net assets - July 1, 2020	\$	123,537	\$	569,565	\$	166,488	\$	140,000	\$	999,590
Board transfers		-		-		10,000		10,000		20,000
Board-designated net assets - June 30, 2021		123,537		569,565		176,488		150,000		1,019,590
Board transfers				_		10,000		10,000		20,000
Board-designated net assets - June 30, 2022	<u>\$</u>	123,537	<u>\$</u>	569,565	<u>\$</u>	186,488	<u>\$</u>	160,000	<u>\$</u>	<u>1,039,590</u>

NOTE 17. SUBSEQUENT EVENTS

On August 9, 2022, the Organization filed Forms 941-X, Adjusted Employer's Quarterly Federal Tax Return or Claim for Refund, with the Internal Revenue Service (IRC) regarding the Employee Retention Credit (ERC) for the last three quarters of 2020, and the first three quarters of 2021. Under the provisions of the Coronavirus Aid, Relief, and Economic Security Act (the CARES Act) signed into law on March 27, 2020, and the subsequent extension of the CARES Act, the Organization was eligible for a refundable employee retention credit subject to certain criteria for the periods July 1, 2021 through September 30, 2021. Upon filing the Forms 941-X, the Organization is owed approximately \$114,112 for the refundable portion of the credit for year 2021. Due to these payroll expenses taking place in the first quarter of fiscal year 2022, the Organization has elected to account for the ERC following ASC 958-605, which recognizes contributions received by a not-for-profit entity. The Organization has evaluated the circumstances and noted all conditions have appropriately been met in order to recognize income for year ended June 30, 2022.

Prior to issuance of this report, the Organization received the balance mentioned above in full on October 31, 2022.



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